



Committee of Adjustment Meeting Schedule 2018

Meetings are generally held every 2nd Wednesday of the month at 7:00 pm in the Council Chambers at the Administration Centre (217 Gideon Street, Stayner).

Dates are subject to change as required.

Committee meetings are open to the public.

MINIMUM SUBMISSION DEADLINE	FIRST POSSIBLE MEETING DATE
Monday, December 11, 2017	Wednesday, January 17, 2018
Monday, January 8, 2018	Wednesday, February 7, 2018
Monday, February 12, 2018	Wednesday, March 14, 2018
Monday, March 12, 2018	Wednesday, April 11, 2018
Monday, April 9, 2018	Wednesday, May 9, 2018
Monday, May 14, 2018	Wednesday, June 13, 2018
Monday, June 11, 2018	Wednesday, July 11, 2018
Monday, July 9, 2018	Wednesday, August 8, 2018
Monday, August 13, 2018	Wednesday, September 12, 2018
Monday, September 10, 2018	Wednesday, October 10, 2018
Monday, October 15, 2018	Wednesday, November 14, 2018
Monday, November 12, 2018	Wednesday, December 12, 2018

Note: The processing time for applications may vary and the scheduled meeting for an application may not be that listed above where additional processing time is required.

Checklist for Applicants:

- ✓ The proposal has been subject to a pre-consultation process with Planning staff.
- ✓ All questions on the application have been completed or marked "not applicable (N/A)".
- ✓ Justification for the request variance(s) is provided including an explanation of why the provisions of the Zoning By-law cannot be met.
- ✓ Current application fee(s) are included:
 - Committee of Adjustment Fee
 - Peer Review Deposit (where applicable)
 - Nottawasaga Valley Conservation Authority fee (where applicable)
- ✓ The required site plan (metric measurements) is attached to the application and illustrates the required information as identified in the example attached to the application.
- ✓ The Declaration has been properly signed by the owner(s) and authorized agent and commissioned.
- ✓ The original hardcopy of the signed and completed application for and site plan/survey has been submitted to the municipality.
- ✓ Application fees:
 - Minor Variance = \$600
 - NVCA Fee if applicable = \$200
 - Consent
 - New Lot = \$2000 per lot
 - Boundary Adjustment = \$1500
 - Easement = \$1500
 - NVCA Fee if applicable = \$300
- ✓ Public Hearing Sign: \$90 plus HST

Contact Information

For further information or applications, please visit the municipal website at <http://www.clearview.ca> or contact:

Christine Taggart, Secretary
Committee of Adjustment,
217 Gideon Street, Stayner, ON
L0M 1S0
Phone (705) 428-6230, ext. 238
Email: ctaggart@clearview.ca