



BURNSIDE

**Public Information Centre
Summary Report
South East Stayner Sanitary Servicing**

**Township of Clearview
217 Gideon Street,
Stayner, ON L0M 1S0**

**R.J. Burnside & Associates Limited
3 Ronell Crescent
Collingwood ON L9Y 4J6**

**September 2020
300044062.0000**

R.J. Burnside & Associates Limited

Report Prepared By:



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1.0 Introduction and Background

The Township of Clearview (Township), has initiated a Municipal Class Environmental Assessment (MCEA) to address the need for sewage collection to service the existing unserviced area in the south east quadrant of Stayner, including the proposed development referred to as Manortown Homes. Alternative solutions for servicing include:

1. Do Nothing
2. Build a new pumping station on a new site to service the study area
3. Build a new pumping station on a new site to service the Manortown Homes development.

The study is being carried out in accordance with the Schedule 'B' requirements (Phases 1 to 2) of the Municipal Engineers Association Municipal Class Environmental Assessment document (October 2000, as amended in 2007, 2011 and 2015), which is an approved process under the *Ontario Environmental Assessment Act*. A key component of the study includes consultation with interested stakeholders. This report documents the Public Information Centre (PIC), held on-line from July 2nd, 2020 to August 4th, 2020. It summarizes the notification process, the information presented, and the comments received during the comment period.

2.0 Method of Notification

Details of the date and purpose of the PIC were published as a notice, advertised in the Stayner/Wasaga Sun on July 2nd and July 9th, 2020, and the Creemore Echo on July 3rd and July 10th, 2020. A copy of the advertisement is provided in Appendix A. Notification of the PIC was also posted on the Special Projects webpage for the Township of Clearview (<https://www.clearview.ca/node/7473#overlay-context=node/7473>) and in the news section of Clearview.ca, which emailed to the latest news subscribers and posted to the Township Twitter account. The Notice of PIC was also emailed or mailed to agencies, municipalities, Indigenous communities with a potential interest in the project as well as local residents who live within the Study Area.

3.0 Public Meeting Format

Given the current provincial government order to limit social interactions in an effort to reduce community spread of the COVID-19 virus, the PIC was hosted in a virtual environment. A digital copy of the presentation material with recorded commentary was made available on the Township website, posted to the Special Projects page and YouTube for the public to view or download anytime during the PIC comment period. Presentation material described the Project, the proposed alternative solutions, and

identified next steps in the process. A copy of the presentation is provided in Appendix B. Opportunity for public feedback was made available by contacting the Project Team with written comments, or through an on-line digital comment form.

A copy of the online comment form is provided in Appendix C.

The questions on the digital comment form were as follows:

1. Which of the alternatives do you feel is the best solution to address sewage collection to service the existing un-serviced area in the south east quadrant of Stayner, including the proposed development referred to as Manortown Homes?
2. Do you have any other comments, questions, or suggestions?
3. Do you have any other feedback, suggestions about the information and material provided at this Public Information Centre?
4. Would you like to receive notices related to this project?

4.0 Participation Levels and Summary of Comments Received

A total of 16 unique views of the PIC presentation were recorded over the comment period from July 2nd to August 4th, 2020, with some viewing the presentation more than once. Project information on the Special Projects Page of the Township website received 94 unique views, with some viewing the material more than once. Eight comment webforms were received through the Township website. Other written comments were received from one local resident, and from the Ministry of Transportation and the Ministry of Heritage, Sport, Tourism, and Culture, and Enbridge. A copy of the comments received are provided in Appendix C.

5.0 Overview of the Comments

The participant comments were reviewed to provide a better understanding of stakeholder opinions and to provide feedback in the evaluation of the proposed alternative solutions. The summary of comments during the PIC is intended to provide an indication of overall shared questions, opinions, and concerns of participants.

The comments received during the PIC included the following themes:

- Potential costs to local homeowners
- Extent of service to local homeowners
- Timeline for the project start and end

Of the eight webform comments received, one participant indicated a preference for Alternative #1; Do Nothing, three participants chose Alternative #2; Build a new pumping station on a new site to service the study area, and one participant preferred

Alternative #3; Build a new pumping station on a new site to service the Manortown Homes development.

A summary of comments along with the Project team responses is provided in Table 1 and Table 2. The general comments presented are not intended to be a verbatim transcript of each comment received but are presented as a summary and highlights of comments under key themes.

Table 1: Summary of Comments and Responses-Stakeholder Comments

Summary of Comments	Response
Potential Cost to Local Homeowners	
<p>The existing residents shouldn't have to pay for the developer to service their lots to build on.</p> <p>If Manortown Homes was not developing Sidell Drive, sanitary sewers would not even be a consideration. The cost can be exorbitant to the homeowner.</p> <p>If sanitary sewers have to be installed on Sunnidale St., then Manortown Homes should pay the cost for the sewage line to cross the homeowner's property.</p>	<p>Costs for the pump station and forcemain are anticipated to be based on a cost sharing agreement between Manortown Homes and the Township. The details of cost sharing will be developed as part of detailed design.</p> <p>The installation of sanitary service on Sunnidale Street is not a requirement for the servicing of the Manortown Homes development.</p> <p>Service of the Manortown Homes development, including the construction of the pump station and forcemain sewer connection to the existing gravity sewer on Sunnidale Street at Phillips Street, provides an opportunity to consider and coordinate the installation of sanitary servicing to the existing residents on Sunnidale Street and the replacement of aging sewers on Phillips Street between Sunnidale Street and Highway 26. The timing of sanitary service to local residents is to be determined through future discussions with Township staff, Council and local residents.</p> <p>The installation of sanitary servicing to existing residents on Sunnidale Street is considered because it is consistent with the municipal service goal of the Township of</p>

	<p>Clearview Official Plan and Provincial Policy Statement to provide adequate and safe systems of water supply, sanitary sewage disposal and storm water management to all areas of development.</p> <p>Excerpted from the Provincial Policy Statement, 2020, Section 1.6.6.2:</p> <p><i>“Municipal sewage services and municipal water services are the preferred form of servicing for settlement areas to support protection of the environment and minimize potential risks to human health and safety. Within settlement areas with existing municipal sewage services and municipal water services, intensification and redevelopment shall be promoted wherever feasible to optimize the use of the services.”</i></p>
<p>Extent of Service to Local Homeowners</p>	
<p>Do not feel that sanitary sewer service is needed on Phillips Street, (south of Sunnidale Street) because of the need to build pumping station.</p> <p>Building lot has sufficient space to support a septic bed.</p> <p>In order to facilitate development, proper servicing is needed.</p>	<p>The pump station and forcemain sewer connection to service Manortown Homes would connect to the existing gravity sewer on Sunnidale Street at Phillips Street.</p> <p>Sanitary sewer is being considered to service the existing residents on Sunnidale Street and to replace aging sewers on Phillips Street between Sunnidale Street and Highway 26. With the construction of the pump station and forcemain required to service Manortown homes, there is an opportunity to construct gravity sewer to provide sanitary servicing to residents of Sunnidale Street. Installation of sanitary sewer along Philips Street, south of Sunnidale Street, will be dependent on the timing of future development and construction phasing, municipal priorities and budgets.</p> <p>.</p>

Timeline for the Project, Start/End	
<p>Wanted to get a clearer understand of the timeline of the project.</p> <p>More information about timeline would have been appreciated.</p>	<p>The timeline for project initiation has not yet been determined. The construction of the pump station and forcemain will depend on the timing of planning approvals for the Manortown homes development and construction timelines of the developer. The timing of sanitary service to local residents is to be determined through future discussions with Township staff, Council and local residents.</p> <p>Phasing of the construction of the project is anticipated but will be refined during detailed design.</p>

Table 2: Summary of Comments and Responses-Agency Comments

Enbridge	
Enbridge Pipelines does not have any assets in the area	Comment Noted
Ministry of Heritage, Sport, Tourism, Culture and Industries.	
<p>MHSTCI's interest in this MCEA relates to its mandate of conserving Ontario's cultural heritage, which includes:</p> <ul style="list-style-type: none"> • Archaeological resources, including land and marine; • Built heritage resources, including bridges and monuments; and, • Cultural heritage landscapes. <p>Proponent is required to determine a project's potential impact on cultural heritage resources, as follows</p> <p>Identifying Cultural Heritage Resources, Archaeological Resources, Built Heritage and Cultural Heritage Landscapes, and Environmental Assessment Reporting.</p>	<p>Letter and comments noted and will become part of the Project File Report. A Stage 1 Archaeological Assessment was completed and submitted to the MHSTCI. A Cultural Heritage Resource Assessment (CHRA) is currently being completed as part of environmental characterization and the evaluation of alternatives. An electronic copy of CHRA will be provided prior to Notice of Completion, per your request.</p>
Ministry of Transportation	
<p>MTO has no concerns with the recommendation for a proposed new sanitary pumping station within the Manortown Homes development.</p> <p>Requested confirmation that there are no associated works proposed within Hwy 26 ROW; Noted that replacement of the pipe on Phillips Street, within the Hwy 26 ROW will require MTO review and approval, including an Encroachment permit.</p>	<p>Township responded to MTO and noted that Manortown development future pump station and forcemain, being reviewed as part of MCEA. Noted that the forcemain will discharge into an existing pipe on Phillips that is in the Highway 26 ROW. The existing pipe will have to be replaced at some point in the future due to age and depth (only 5' deep at Phillips). The pipe will likely be increased in size when its replaced.</p>

5.1 Questions and Answers

As noted on the comment sheets, project related responses to comments and questions are provided within this PIC Summary Report. A summary of questions included as part of the comments received from the PIC are as follows.

Question (Q) 1: How will all the additional traffic be handled getting onto Centre Line & onto Hwy 26?

Answer (A) 1: The Environmental Assessment study currently underway is to consider solutions for sanitary servicing in the area of south east Stayner. Analysis of traffic is not part of this study. A Traffic Impact Study is required as part of the Manortown Homes subdivision draft plan approval and reviewed as part of the planning process. It can be made available by contacting the Township planning department (Nick Ainley) at 705-428-6230 ext. 242.

Q2: Where will the children be picked up by the school bus on Sunnidale Street?

A2: Similar to the response to question #1, the current study is focused on sanitary servicing in the Study Area. Inquiries about school bus routes and pick up locations can be directed to the Simcoe County Student Transportation Consortium at 64 Cedar Pointe Drive, Suite #1403, Barrie, ON L4N 5R7, phone: 705-733-8965.

Q3: How will the drainage pond be looked after?

A3: A stormwater management pond is planned to be located within the Manortown Homes development and is reviewed as part of the planning and approval process for the development. The Township of Clearview will assume responsibility of the maintenance of the stormwater management pond when it assumes the development. As part of the approval process through the Ministry of Environment Conservation and Parks (MECP) an Environmental Compliance Approval (ECA) is issued which contains requirements for Operation and Maintenance of the stormwater facility.

Q4: Can we get any compensation for grading of high road level?

A4: Beyond the Municipal Class Environmental Assessment for sanitary servicing of the study area, the Township will work with the Developer as part of the planning process to arrive at solutions appropriate within the planning and engineering context for this area of Stayner.

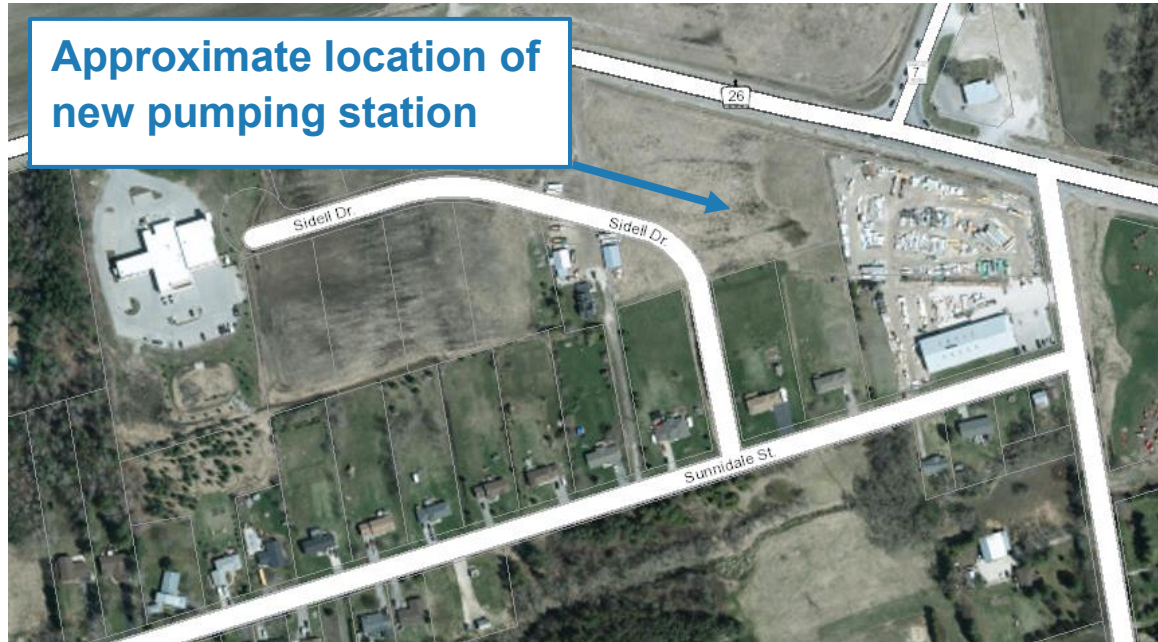
Q5: Where will the sidewalk snow be shoved?

A5: Winter maintenance of sidewalks in the study area will be in accordance with the Township's regular winter maintenance operations. Snow from sidewalks is typically

moved to the boulevard areas of the right-of-way.

Q6: Where will the pumping station for Sunnidale Street be located?

A6: The new pumping station is planned to be located within the Manortown Homes development. The approximate location of the new pumping station is provided in the illustration below, found in the on-line Public Information Centre materials for the project.



Q7: When would this project be started/ completed? What is the projection of the project's timeline?

A7: The timeline for construction has not yet been determined. The construction of the pump station and forcemain will depend on the timing of the completion of planning approvals for the Manortown homes development as well as the construction timelines of the developer. The timing of sanitary service to local residents is to be determined through future discussions with Township staff, Council and local residents.

Q8: Who is responsible for paying for the pumping station?

A8: Costs for the pump station and forcemain will be based on a cost sharing between Manortown Homes and the Township. The details of cost sharing will be developed as part of detailed design.

Q9: Will there be sanitary service fees for all home-owners in the study area, or only those along the highlighted proposed new sanitary line route along Phillip Street and Sunnidale Road? If sanitary service fees are for the whole study area, are you basing the fees upon size of property frontage on road?

A9: The cost of sanitary service to local residents is to be determined through future discussions with Township staff, Council and local residents

In addition to existing sanitary service in the study area along Phillips Street, there is an opportunity to provide sanitary service to existing residents via a new sanitary gravity sewer on Sunnidale Street. The most cost-effective approach is to complete this work as part of the sanitary servicing of the Manortown Homes development and in coordination with the construction of the forcemain to service Manortown Homes development.

6.0 Next Steps

Comments and concerns received during the PIC will be reviewed for incorporation into the evaluation and selection of the preferred alternative. The choice of MCEA Schedule will be reviewed and confirmed or changed as appropriate for the preferred alternative solution.

The next public contact for the project will be to issue the Notice of Completion and to provide the Project File Report (PRF) for public review and comment for a period of 30 days.



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Appendix A

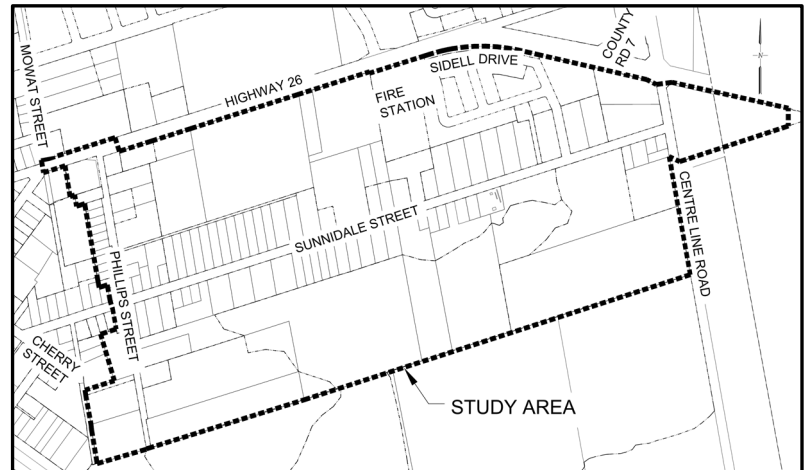
Newspaper Advertisement

**Notice of Public Information Centre
Municipal Class Environmental Assessment
South East Stayner Sanitary Servicing, Township of Clearview**

The Study

The Township of Clearview (Township) is initiating a Municipal Class Environmental Assessment (EA) to address the need for Sewage Collection to service the existing unserviced area in the south east quadrant of Stayner, including the proposed development referred to as 'Manortown Homes'. The approximate extent of the Study Area is shown on the map.

Options for service include; 1) Do Nothing, 2) Build a new pumping station on a new site to service the study area, 3) Build a new pumping station on a new site to service the Manortown Homes development.



The Process

The Study will follow Schedule B of the *Municipal Class Environmental Assessment* (Municipal Engineers Association, October 2000, as amended in 2007, 2011, & 2015) process, which is an approved process under the *Ontario Environmental Assessment Act*. The study will evaluate alternative solutions with consideration for the natural, cultural, technical and economic environment, and recommend a preferred solution in consultation with the public, Indigenous communities and agencies. At the conclusion of the study, the process will be documented in a Project File Report (PFR), prepared for public review.

Opportunity to Participate

Consultation is important to this study. The Township would like to ensure that anyone interested in this study has the opportunity to provide input into the planning and design of the project. Due to the current closure of public spaces for large gatherings, a virtual Public Information Centre (PIC) will be held on the Township website to describe the study, the proposed alternative solutions, identify next steps in the process and gather and respond to public comments. PIC materials pertaining to the study are available online at <https://www.clearview.ca/news-events-meetings/special-projects/environmental-assessment-stayner-sanitary-servicing>, starting **July 2nd 2020**. Your comments on the project and information materials are encouraged by **August 4th, 2020**. Following the PIC, and in consideration of comments received, the final preferred solution will be identified.

Please contact either of the following Project Team members if you are unable to access the online information concerning this Study or if you would like to be added to the Project Contact List to receive future project notices:

Mike Rawn, C.E.T., CMM III
Director of Public Works
Clearview Township
217 Gideon Street
Stayner, ON L0M 1S0
705-428-6230, ext. 243
mrawn@clearview.ca

Jennifer Georgas, P.Eng
Project Engineer
R.J. Burnside & Associates Limited
3 Ronell Crescent
Collingwood, ON L9Y 4J6
705-797-4271
jennifer.georgas@rjburnside.com

Project and notice information will be made accessible upon request in accordance with the Accessibility Standard for Information and Communication under the *Accessibility for Ontarians with Disabilities Act, 2005*.

Information will be collected in accordance with the *Freedom of Information and Protection of Privacy Act*. With the exception of personal information, all comments will become part of the public record.

This Notice first published on July 2nd 2020.



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Appendix B

Presentation

Appendix B

**South East Stayner Sanitary Servicing
Township of Clearview
Municipal Class Environmental Assessment
Public Information Centre (PIC)
Welcome**

1

Project Purpose

Problem / Opportunity Statement:
The Township of Clearview (Township) has identified a need to address sewage collection to service the existing un-serviced area in the south east quadrant of Stayner, including the proposed development referred to as Manortown Homes.

Purpose of this PIC is to:

- Provide a summary of the Project to date.
- Provide background information on the existing environment
- Present an evaluation of the alternative solutions based on physical, natural, social, cultural / heritage and economic environment factors.
- Obtain input on the alternative solutions
- Identify next steps

2

Municipal Class EA Process

This project is being considered as a Schedule 'B' Project (Phases 1 and 2), as defined in the Municipal Engineers Association Class EA document

3

Study Area

The Study Area includes Phillips Street, Sunnisdale Street and Centre Line Road in the south east area of Stayner.


Key considerations include:

- future development (within 20-year horizon),
- aging infrastructure,
- capacity of existing sewer,
- topography,
- potential for land acquisition,
- encroachment on natural features,
- planning policy and regulation


Several development proposals within the Study Area are in pre-consultation and various stages of approval, including the Manortown Homes development located in the northeast portion of the Study Area.

The municipal service goal of the Township of Clearview Official Plan is to provide adequate and safe systems of water supply, sanitary sewage disposal and storm water management to all areas of development and to ensure that no development occurs without an adequate supply of potable water and method of sanitary sewage disposal.

4



Technical Environment




Study Area is partially serviced by an existing municipal wastewater collection system.

Most of the existing residential properties on Sunnisdale Street are serviced by private sewage systems, consisting of septic tanks and leaching beds.

Most of the existing residential properties on Sunnisdale Street are serviced by private sewage systems, consisting of septic tanks and leaching beds.

From Highway 26 the sanitary sewer runs west to connect with the existing trunk sanitary sewer on Mowat Street and then northward to Stayer Sewage Pumping Station No.2. and the wastewater treatment facility.

Based on the elevations and locations of existing infrastructure, extended sanitary service to the Study Area would not be able to drain to existing sanitary infrastructure by gravity alone. A sanitary pumping station is required.



5



Socio-Cultural Environment



Land Use
The study area is zoned for residential, commercial and institutional (lands south of Highway 26). A portion of the Study Area is located in a Drinking Water Protection Zone, Significant Groundwater Recharge Area and Highly Vulnerable Aquifer.

Cultural Heritage
Seven cultural heritage resources were identified within and/or adjacent to the Sunnisdale Street study area.

The identified cultural heritage resources are associated with the late nineteenth into the early twentieth century development of the rural residential lots along Sunnisdale Street.

Archaeological Resources
The Stage 1 background study determined that parts of the Study Area have archaeological potential and will require Stage 2 archaeological assessment (test pit survey), if impacted, prior to any construction activities.


Where any above-ground cultural heritage resources, or archaeological resources may be affected by direct or indirect impacts, appropriate mitigation measures will be developed.




Official Plan land use designation within the Study Area (Official Plan Township of Clearview, consolidated January 2019)

Location of Cultural Heritage Resources and photo plate locations in the Sunnisdale Street study area. (ASI, 2019)

6

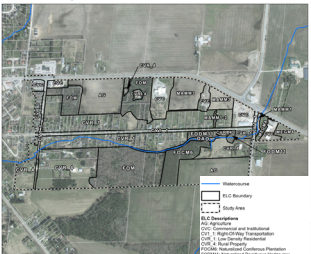


Natural Environment




Key natural features in the Study Area include an intermittent cold water watercourse, Nottawasaga Valley Conservation Authority (NVCA) regulated area, potential habitat for Species at Risk (SAR).

Ecological Land Classification (ELC)




Potential for Species at Risk


- Roosting Bat habitat within trees and wooded area (several bat species are Endangered).
- Monarch Butterfly (Special Concern) and Swamp Milkweed, a host plant and nectar source



7




Alternative Solutions




The evaluation of alternatives compares alternatives that are feasible within the project environment and meet the project objectives outlined in the Problem/Opportunity Statement. The alternatives are evaluated relative to each other against a set of criteria to address sewage collection to service the existing unserved area in the south east quadrant of Stayer.

The Alternatives include:


- 1) Do Nothing
- 2) Build a New Pumping Station on a New Site to Service the Study Area
- 3) Build a New Pumping Station on a New Site to Service Manortown Homes Development




8



Do Nothing (Maintain the Status Quo)





Mandatory requirement for consideration in a Class EA. Leave the existing sanitary system in-place. Perform regular maintenance as required. Do not construct additional sewage collection infrastructure.


Benefits:

- No construction
- No property acquisition is required
- No tree removal or impact to natural environment above existing conditions
- No potential to impact to archaeological and cultural heritage features
- No costs to implement


Challenges:


- Continued use of private systems may pose a risk to local groundwater resources
- Does not address the problem statement
- Does not support planned future development of the Study Area
- Does not provide municipal services for residents in the Study Area

9



Build a New Pumping Station on a New Site to Service the Study Area





This alternative includes construction of a new sanitary pumping station to service the study area. The area was evaluated for potential sites with a size and elevation appropriate for a sewage pumping station. Three locations were preliminarily screened for this alternative.

Benefits:

- Provides for an opportunity to upgrade aging infrastructure
- Sewer to be installed within the Right-of-Way
- Servicing the entire study area allows for future development opportunities
- Existing lots within the study area can be serviced
- Opportunity for possible road improvements for Sunnisdale Street and Phillips Street

Challenges:

- Would require upsizing of existing Phillips Street/Sunnisdale Street/Highway 26 sanitary sewer to accommodate future development
- Mowl Street sewer would require eventual upsizing (or alternative outlet) to accommodate the full build-out of the Study Area and Stayner South lands
- Potential to impact archaeological resources, depending on preferred location of new pumping station site
- Potential for land acquisition, depending on preferred location of new pumping station site
- Higher costs for construction and maintenance of pumping station and forcemain, relative to the other option. Costs for existing gravity sewer upsizing. Estimated cost is ~5.6 Million

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Build a New Pumping Station on a New Site to Service Manortown Homes Development





This alternative includes construction of a sanitary pumping station to service the proposed Manortown Homes Development only.

The location considered for the sanitary pumping station would be within the Manortown Homes Development.


Benefits:

- Land acquisition is not required
- Location of sanitary pumping station at a low area to drain by gravity
- Would not require existing sanitary sewer to be resized
- Provides municipal service to some new development
- Impact to cultural and archaeological resources not anticipated. Development Site previously evaluated.
- Lower costs for construction and maintenance of pumping station and forcemain relative to the other option. Estimated cost is ~2.7 Million


Challenges:

- Pumping Station Site is constrained to specific block on the draft plan of subdivision, unless the draft plan can be adjusted
- Does not allow for future serviced development in the Study Area
- Does not provide municipal service to existing residents of the Study Area
- Vegetation removal may impact wildlife habitat. Subject to timing restrictions to avoid direct impact to breeding birds and Species at Risk butterfly.

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Evaluation of Alternative Solutions



Order of Preference	Criteria for Evaluating Alternatives	New Pump Station on a New Site to Service Manortown Homes									
		Do Nothing			New Pump Station on a New Site to Service Study Area						
		Site A	Site B	Site C	Site A	Site B	Site C				
Most Preferred											
More Preferred											
Somewhat Preferred											
Less Preferred											
Least Preferred											
Natural Environment											
	Vegetation/Tree (potential to impact or remove vegetation or trees)										
	Terrestrial Habitat (potential impact to breeding birds, general wildlife, habitat connectivity)										
	Fisheries / Aquatic Habitat (potential impact to habitat features)										
	Species at Risk (SAR) (potential impact to habitat of Species at Risk eg. Barn Swallow, bats, butterfly)										
	Groundwater Resources (potential impact to groundwater resources, wells, septic)										
Summary Natural Environment											
Socio-Cultural Environment											
	Conformity to Municipal Policies and Development Plans										
	Heritage Resources (built heritage, and cultural heritage landscapes)										
	Heritage Resources (archaeological features)										
	Local Residents Nuisance Impacts (noise, traffic, visual impact)										
	Municipal services for residents of the Study Area										
	Land Acquisition Requirements										
	Conformity to Agency Policy (MVCA, MNRF, County of Simcoe)										
Summary Socio-Cultural Environment											

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Evaluation of Alternative Solutions

Order of Preference	Criteria for Evaluating Alternatives	New Pump Station on a New Site to Service Manortown Homes					
		Do Nothing	New Pump Station on a New Site to Service Study Area			Site C	
			Site A	Site B	Site C		
Most Preferred							
More Preferred							
Somewhat Preferred							
Less Preferred							
Least Preferred							
Financial Environment							
Estimated Capital Costs							
Estimated Operation and Maintenance Cost							
Property Acquisition Cost							
Summary Financial Environment							
Technical Environment							
Provides municipal servicing to existing lots within the Study Area							
Provides municipal servicing to future development within the Study Area							
Site can accommodate proposed pumping station design footprint							
Site elevation allows for study area to be drained by gravity to SPS							
Increased flows can be accommodated by existing sewer infrastructure connection							
Opportunity to assess existing water distribution and potential for improvements							
Potential to impact existing utilities							
Opportunity for improvements to road structure							
Summary Technical Environment							
Problem Statement							
Addresses Problem Statement		No	Yes	Yes	Yes	Yes	Yes
Overall Summary		Not Preferred	More Preferred	Most preferred	Somewhat preferred	Least preferred	

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Preliminary Preferred Alternative

Build a New Pumping Station on a New Site to Service the Study Area

To service the planned Manortown Homes development and the existing residents in the Study Area, a new pumping station and forcemain sewer connection to the existing gravity sewer on Sunnisdale Street is the preliminary preferred alternative.

Site A, located within the proposed Manortown Development is the preferred location for the sanitary pumping station site based in the following:

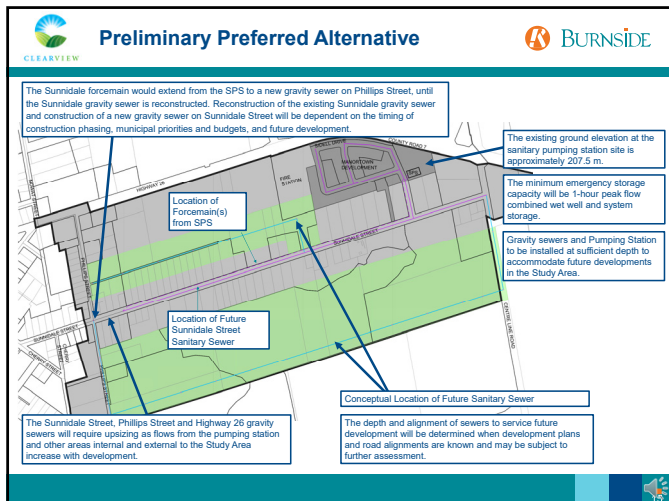
- Grade elevation allows for connection to gravity sewer
- Located greatest distance from watercourse and NVCA Regulated Area
- Located outside Drinking Water Protection Zone
- No property acquisition is required. The site will be assumed by the Township as part of the assumption of the overall Manortown Homes development.



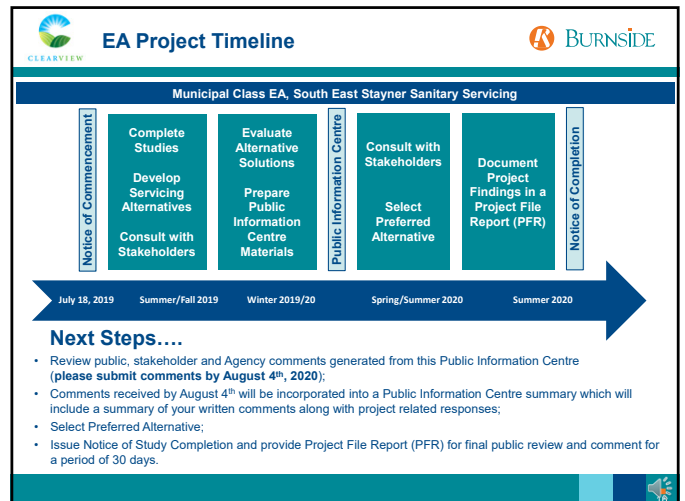
The sewage pumping station will be designed as per MECP Guidelines, and Township of Clearview Sewage Pumping Station Design Guide, including a submersible pumping station, separate building for controls, MCC, standby generator and a basement or vault to house valves.

The forcemain design and sizing will be as per MECP Guidelines and located within the right-of-way of the municipally owned roads.



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**Thank you for participating
Help shape decisions made in this Study**

- Please complete the comment sheet and email or mail it to one of the project team members below
- Information materials pertaining to the study will be made available online at <https://www.clearview.ca/news-events-meetings/special-projects/environmental-assessment-stayner-sanitary-servicing> for review and comment until August 4th.
- Responses to comments received by August 4th, 2020 will be provided in a Public Information Centre Summary report along with a summary of your written comments and posted on the Township project webpage.

If you would like more information or if you have any questions or concerns please contact:

<p>Mike Rawn, C.E.T.,CMM III Director of Public Works Clearview Township 217 Gideon Street Stayner, ON L0M 1S0 705-428-6230, ext. 243 mrawn@clearview.ca</p>	<p>Jennifer Georgas, P.Eng Project Engineer R.J. Burnside & Associates Limited 3 Ronell Crescent Collingwood, ON L9Y 4J6 705-797-4271 jennifer.georgas@rjburnside.com</p>
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Information will be collected and maintained to meet the requirements of the Environmental Assessment Act and for the purpose of creating a record that will be available to the general public as described in Section 37 of the Freedom of Information and Protection of Privacy Act. With the exception of personal information, all comments will become part of the public record that is available to the general public. For more information, please contact the Ministry's Freedom of Information and Privacy Coordinator at 416-327-1434.



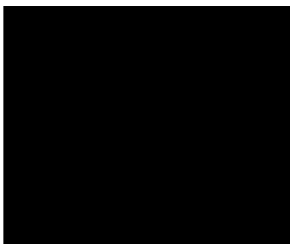


BURNSIDE

[THE DIFFERENCE IS OUR PEOPLE]

Appendix C

Comment Sheets



Mike Rawn
Director of Public Works
Clearview Township

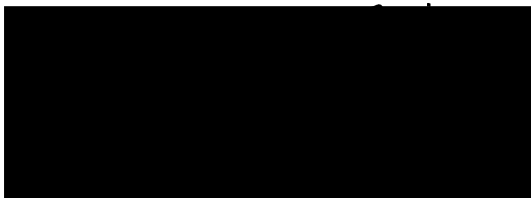
Dear sire:

We are writing this letter about the "Notice of Public Information, South East Stayner Sanitary Servicing".

We have a few questions, please let us know by letter when our concerns will be addressed

1. How will all the additional traffic be handled getting on to Centre Line and on to Highway # 26.
2. Where will the children be picked up by the school bus on Sunnidale Street.
3. How will the drainage pond be looked after.
4. Can we get any compensation because of the grading of the high road level that they want to bring into the subdivision right next to our property.
5. Where will the snow from the side walk be shoved to.
6. Where will the pumping station for Sunnidale Street be located.

Yours truly,



CAUTION: This email originated from outside of the Clearview email system. DO NOT open attachments or click links you were not specifically expecting, even from known senders.

Submitted on Monday, July 13, 2020 - 12:17
Submitted by anonymous user: 99.249.116.248
Submitted values are:

Which of the alternatives do you feel is the best solution to address sewage collection to service the existing un-serviced area in the south east quadrant of Stayner, including the proposed development referred to as Manortown Homes? : I live in the south end of Phillips street and I personally do not want sewers because on our end you would have to put a pumping station to get the sewage across the creek

Do you have any other comments, questions or suggestions? I do not believe that the existing residence should have to pay for the developer to service their lots to build on. I do not think that I am alone on this opinion

Do you have any other feedback, suggestions about the information and material provided at this Public Information Centre? :

Would you like to receive notices related to this project?

Name:

Address:

Phone Number:

Email:

Prefer to be contacted by: Mail

The results of this submission may be viewed at:

<https://www.clearview.ca/node/7473/submission/485>

[REDACTED]

From: Township of Clearview <no-reply@upanupstudios.com>
Date: July 17, 2020 at 6:18:02 AM EDT
To: Mike Rawn <mrawn@clearview.ca>
Subject: Form submission from: South East Stayner Sanitary Servicing Public Information Centre Comment Form
Reply-To: Township of Clearview <no-reply@upanupstudios.com>

CAUTION: This email originated from outside of the Clearview email system. DO NOT open attachments or click links you were not specifically expecting, even from known senders.

Submitted on Friday, July 17, 2020 - 06:17
Submitted by anonymous user: 69.158.137.120
Submitted values are:

Which of the alternatives do you feel is the best solution to address sewage collection to service the existing un-serviced area in the south east quadrant of Stayner, including the proposed development referred to as Manortown Homes? :

We live at [REDACTED] and have an inspected and regularly serviced septic system. We do not feel that we need an sewage servicing. We would likely need a pumping station just to remove waste from our property. We also own [REDACTED] When we decide to build on that lot , which is 5 acres, there is sufficient space to support a septic bed.

Do you have any other comments, questions or suggestions? In order to facilitate development, we need proper servicing. If you need any further comments verbally or written I would be happy to participate

Do you have any other feedback, suggestions about the information and material provided at this Public Information Centre? :

Would you like to receive notices related to this project? I/we wish to be added to the mailing list to receive notices related to this project (If yes, please fill out your contact information below)

Name: [REDACTED]
Address: [REDACTED]
Phone Number: [REDACTED]
Email: [REDACTED]
Prefer to be contacted by: Email

The results of this submission may be viewed at:
<https://www.clearview.ca/node/7473/submission/491>



From: Township of Clearview <no-reply@upanupstudios.com>
Date: July 18, 2020 at 1:59:15 PM EDT
To: Mike Rawn <mrawn@clearview.ca>
Subject: Form submission from: South East Stayner Sanitary Servicing Public Information Centre Comment Form
Reply-To: Township of Clearview <no-reply@upanupstudios.com>

CAUTION: This email originated from outside of the Clearview email system. DO NOT open attachments or click links you were not specifically expecting, even from known senders.

Submitted on Saturday, July 18, 2020 - 13:59
Submitted by anonymous user: 99.249.109.71
Submitted values are:

Which of the alternatives do you feel is the best solution to address sewage collection to service the existing un-serviced area in the south east quadrant of Stayner, including the proposed development referred to as Manortown Homes? : Build a new pumping station to service Manortown homes.

Do you have any other comments, questions or suggestions?

Do you have any other feedback, suggestions about the information and material provided at this Public Information Centre? :

Would you like to receive notices related to this project? I/we wish to be added to the mailing list to receive notices related to this project (If yes, please fill out your contact information below)

Name: [Redacted]
Address: [Redacted]
Phone Number: [Redacted]
Email: [Redacted]
Prefer to be contacted by: Email

The results of this submission may be viewed at:
<https://www.clearview.ca/node/7473/submission/494>

Clearview Township Municipal staff continue to work to provide essential services. Please note, staff have alternating work locations to be proactive with social isolating/distancing to ensure a healthy workforce and set an example as a responsible employer in our community. If you hear a

[REDACTED]

From: Township of Clearview <no-reply@upanupstudios.com>
Date: July 30, 2020 at 4:49:42 PM EDT
To: Mike Rawn <mrawn@clearview.ca>
Subject: Form submission from: South East Stayner Sanitary Servicing Public Information Centre Comment Form
Reply-To: Township of Clearview <no-reply@upanupstudios.com>

CAUTION: This email originated from outside of the Clearview email system. DO NOT open attachments or click links you were not specifically expecting, even from known senders.

Submitted on Thursday, July 30, 2020 - 16:49
Submitted by anonymous user: 69.158.246.212
Submitted values are:

Which of the alternatives do you feel is the best solution to address sewage collection to service the existing un-serviced area in the south east quadrant of Stayner, including the proposed development referred to as Manortown Homes? : 2
Do you have any other comments, questions or suggestions? question - when would this project be started/completed? What is the projection of the projects timeline?
Do you have any other feedback, suggestions about the information and material provided at this Public Information Centre? : Material was fine! easy to understand.
Would you like to receive notices related to this project? I/we wish to be added to the mailing list to receive notices related to this project (If yes, please fill out your contact information below)

Name: [REDACTED]
Address: [REDACTED]
Phone Number: [REDACTED]
Email: [REDACTED]
Prefer to be contacted by: Email

The results of this submission may be viewed at:
<https://www.clearview.ca/node/7473/submission/588>

Clearview Township Municipal staff continue to work to provide essential services. Please note, staff have alternating work locations to be proactive with social isolating/distancing to ensure a healthy workforce and set an example as a responsible employer in our community. If you hear a

[REDACTED]

From: Township of Clearview via Township of Clearview <no-reply@upanupstudios.com>
Sent: July 30, 2020 2:31 PM
To: Mike Rawn <mrawn@clearview.ca>
Subject: Form submission from: South East Stayner Sanitary Servicing Public Information Centre
Comment Form

CAUTION: This email originated from outside of the Clearview email system. DO NOT open attachments or click links you were not specifically expecting, even from known senders.

Submitted on Thursday, July 30, 2020 - 14:31
Submitted by anonymous user: 99.249.113.84
Submitted values are:

Which of the alternatives do you feel is the best solution to address sewage collection to service the existing un-serviced area in the south east quadrant of Stayner, including the proposed development referred to as Manortown Homes? : #1 Do Nothing

Do you have any other comments, questions or suggestions? If Manortown Homes was not developing Sidell Drive, sanitary sewers would not even be a consideration. I know that the cost can be exhorbitant to the homeowner and if you decide that sanitary sewers have to be installed on Sunnidale St., then Manorown Homes should pay the cost for the sewage line to cross the home owner's property.

Do you have any other feedback, suggestions about the information and material provided at this Public Information Centre? : I know that the cost can be exhorbitant to the homeowner and if you decide that sanitary sewers have to be installed on Sunnidale St., then Manorown Homes should pay the cost for the sewage line to cross the home owner's property.

Would you like to receive notices related to this project? I/we wish to be added to the mailing list to receive notices related to this project (If yes, please fill out your contact information below)

Name: [REDACTED]
Address: [REDACTED]
Phone Number: [REDACTED]
Email: [REDACTED]

Prefer to be contacted by: Email The results of this submission may be viewed at: <https://www.clearview.ca/node/7473/submission/587>

[REDACTED]

From: Township of Clearview <no-reply@upanupstudios.com>
Date: July 31, 2020 at 11:53:08 AM EDT
To: Mike Rawn <mrawn@clearview.ca>
Subject: Form submission from: South East Stayner Sanitary Servicing Public Information Centre Comment Form
Reply-To: Township of Clearview <no-reply@upanupstudios.com>

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Submitted on Friday, July 31, 2020 - 11:53
Submitted by anonymous user: 69.158.246.229
Submitted values are:

Which of the alternatives do you feel is the best solution to address sewage collection to service the existing un-serviced area in the south east quadrant of Stayner, including the proposed development referred to as Manortown Homes? : 2 by far
Do you have any other comments, questions or suggestions?
Do you have any other feedback, suggestions about the information and material provided at this Public Information Centre? :
Would you like to receive notices related to this project?
Name: [REDACTED]
Address: [REDACTED]
Phone Number: [REDACTED]
Email: [REDACTED]
Prefer to be contacted by: I would not like to be contacted

The results of this submission may be viewed at:
<https://www.clearview.ca/node/7473/submission/590>

Clearview Township Municipal staff continue to work to provide essential services. Please note, staff have alternating work locations to be proactive with social isolating/distancing to ensure a healthy workforce and set an example as a responsible employer in our community. If you hear a restless child because of school closures, a dog barking or other interruptions in life that will likely intrude- we apologize. We appreciate everyone's patience and understanding.

[REDACTED]

From: Township of Clearview <no-reply@upanupstudios.com>
Date: July 31, 2020 at 10:13:36 AM EDT
To: Mike Rawn <mrawn@clearview.ca>
Subject: Form submission from: South East Stayner Sanitary Servicing Public Information Centre Comment Form
Reply-To: Township of Clearview <no-reply@upanupstudios.com>

CAUTION: This email originated from outside of the Clearview email system. DO NOT open attachments or click links you were not specifically expecting, even from known senders.

Submitted on Friday, July 31, 2020 - 10:13
Submitted by anonymous user: 99.224.34.169
Submitted values are:

Which of the alternatives do you feel is the best solution to address sewage collection to service the existing un-serviced area in the south east quadrant of Stayner, including the proposed development referred to as Manortown Homes? : 2
Do you have any other comments, questions or suggestions? I wanted to get a clearer understand of the timeline of the project. When is it projected to start and end?
Do you have any other feedback, suggestions about the information and material provided at this Public Information Centre? : very good! more information about timeline would have been appreciated
Would you like to receive notices related to this project?
Name: [REDACTED]
Address: [REDACTED]
Phone Number: [REDACTED]
Email: [REDACTED]
Prefer to be contacted by: Mail

The results of this submission may be viewed at:
<https://www.clearview.ca/node/7473/submission/589>

Clearview Township Municipal staff continue to work to provide essential services. Please note, staff have alternating work locations to be proactive with social isolating/distancing to ensure a healthy workforce and set an example as a responsible employer in our community. If you hear a restless child because of school closures, a dog barking or other interruptions in life that will likely intrude- we apologize. We appreciate everyone's patience and understanding.

[REDACTED]

From: Township of Clearview via Township of Clearview <no-reply@upanupstudios.com>
Sent: July 9, 2020 8:52 AM
To: Mike Rawn <mrawn@clearview.ca>
Subject: Form submission from: South East Stayner Sanitary Servicing Public Information Centre
Comment Form

CAUTION: This email originated from outside of the Clearview email system. DO NOT open attachments or click links you were not specifically expecting, even from known senders.

Submitted on Thursday, July 9, 2020 - 08:52
Submitted by anonymous user: 147.194.35.104
Submitted values are:

Which of the alternatives do you feel is the best solution to address sewage collection to service the existing un-serviced area in the south east quadrant of Stayner, including the proposed development referred to as Manortown Homes? : Need further information

Do you have any other comments, questions or suggestions?
Can you tell me who is responsible for paying for the pumping station? Will there be sanitary service fees for all home owners in the study area? Or only those along the highlighted proposed new sanitary line route along Phillip Street and Sunnidale Road? If sanitary service fees are for the whole study area, are you basing the fees upon size of property frontage on road?

Thank you
Do you have any other feedback, suggestions about the information and material provided at this Public Information Centre? :
Would you like to receive notices related to this project? I/we wish to be added to the mailing list to receive notices related to this project (If yes, please fill out your contact information below)

Name: [REDACTED]
Address: [REDACTED]
Phone Number: [REDACTED]
Email: [REDACTED]
Prefer to be contacted by: Email

Sylvia Waters

From: Eastern Region Crossing <est.reg.crossing@enbridge.com>
Sent: Thursday, July 02, 2020 11:12 AM
To: Sylvia Waters
Subject: RE: 44062-Agency-Notice of Public Information Centre MCEA South East Stayner Sanitary Servicing, Township of Clearview

Enbridge Pipelines does not have any assets in the area
Thank you

From: Sylvia Waters <Sylvia.Waters@rjburnside.com>
Sent: Thursday, July 2, 2020 9:21 AM
To: FisheriesProtection@dfo-mpo.gc.ca; chunmei.liu@ontario.ca; eanotification.wcregion@ontario.ca; shawn.parry@ontario.ca; charles.o'hara@ontario.ca; ken.mott@ontario.ca; kim.benner@ontario.ca; karla.barboza@ontario.ca; laura.e.hatcher@ontario.ca; jason.white@ontario.ca; suzanne.kettle@ontario.ca; ssage@clearview.ca; cao@collingwood.ca; gsandhu@adjtos.ca; eamc@wasagabeach.com; scott.moon@bell.ca; Vince Cina <Vince.Cina@enbridge.com>; Ann Newman <ann.newman@enbridge.com>; Eastern Region Crossing <est.reg.crossing@enbridge.com>; dpresley@mhbcplan.com; Amanda Zocco <Amanda.Zocco@enbridge.com>; Utility.Circulations@zayo.com; admin@nvca.on.ca; rpayment@clearview.ca
Subject: [External] 44062-Agency-Notice of Public Information Centre MCEA South East Stayner Sanitary Servicing, Township of Clearview

EXTERNAL: PLEASE PROCEED WITH CAUTION.

This e-mail has originated from outside of the organization. Do not respond, click on links or open attachments unless you recognize the sender or know the content is safe.

On behalf of the Township of Clearview, please see the attached Notice of Public Information Centre (PIC) for the South East Stayner Sanitary Servicing, Municipal Class Environmental Assessment.

Due to the current closures of public spaces for large gatherings, a virtual PIC will be held on the Township website at:

https://secure-web.cisco.com/1QrKEUzhQ0MfmyWGa2HU7MrOlzP0STeA59UiX6uMin7mBsTq-juN20Dzc8zNA3p9PHCyJw0TdE3QflnScALFQYThvB1tRp8bv3xLEdy9kNb_8vANWL0-iXt2or5gWkBJuV0yIRwh4oBqLtXQ4-nBXcPI4mjgbTG4DKszlYSn9hou5oY0w1iYE4Od3QyGaKnoFBlqq9PjSMm2khPN87oY0AOiZzWpZSgegBLcTGKJhFUvKO4P5y3-Q6OQCoBKzoK57Wrrl1pdvB0y8l-jVlkOr4YYjz_8TregMTwO09dikrfhJby2_-eg9Ik0u5cEIP3g7/https%3A%2F%2Fwww.clearview.ca%2Fnews-events-meetings%2Fspecial-projects%2Fenvironmental-assessment-stayner-sanitary-servicing starting **July 2nd 2020**. Your comments on the project and information materials are encouraged by **August 4th 2020**.

Please contact either of the following Project Team members if you are unable to access the online information concerning this Study.

Mike Rawn, C.E.T., CMM III
Director of Public Works
Clearview Township
217 Gideon Street
Stayner, ON L0M 1S0
705-428-6230, ext. 243
mrawn@clearview.ca

Jennifer Georgas, P.Eng
Project Engineer
R.J. Burnside & Associates Limited
3 Ronell Crescent
Collingwood, ON L9Y 4J6
705-797-4271
jennifer.georgas@rjburnside.com

Sylvia Waters

From: Dorton, Peter (MTO) <Peter.Dorton@ontario.ca>
Sent: Tuesday, July 14, 2020 4:31 PM
To: Mike Rawn; Jennifer Georgas
Cc: Sylvia Waters; Shen, Rey (MTO); Akhtar, Usman (MTO); Pilla, Angelo (MTO); Diczki, Tarita (MTO)
Subject: RE: 44062-Agency-Notice of Public Information Centre MCEA South East Stayner Sanitary Servicing, Township of Clearview

Ok, thanks Mike.

Replacement of this pipe will require MTO review and approval, including an Encroachment permit.

Thanks,
Peter D.

From: Mike Rawn <mrawn@clearview.ca>
Sent: July 14, 2020 4:22 PM
To: Dorton, Peter (MTO) <Peter.Dorton@ontario.ca>; Jennifer Georgas <Jennifer.Georgas@rjburnside.com>
Cc: sylvia.waters@rjburnside.com; Shen, Rey (MTO) <Rey.Shen@ontario.ca>; Akhtar, Usman (MTO) <Usman.Akhtar@ontario.ca>; Pilla, Angelo (MTO) <Angelo.Pilla@ontario.ca>; Diczki, Tarita (MTO) <Tarita.Diczki@ontario.ca>
Subject: RE: 44062-Agency-Notice of Public Information Centre MCEA South East Stayner Sanitary Servicing, Township of Clearview

CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.

Hi Peter

I can confirm the Manortown development, future pumpstation, and Forcemains being reviewed as part of the Stayner Southeast Sanitary Servicing EA do not require any work to be completed in the Highway 26 ROW. The forcemain will discharge into an existing pipe on Phillips that is in the Highway 26 ROW. The existing pipe will have to be replaced at some point in the future due to age and depth (only 5' deep at Phillips). When we do that we will likely increase the size.

Thanks,

Mike Rawn, C.E.T., CMM III
Director of Public Works
Township of Clearview

705-428-6230 ext.243
Cell 705-441-6935
www.clearview.ca

From: Dorton, Peter (MTO) <Peter.Dorton@ontario.ca>

Sent: July 14, 2020 3:22 PM

To: Jennifer Georgas <Jennifer.Georgas@rjburnside.com>; Mike Rawn <mrawn@clearview.ca>

Cc: sylvia.waters@rjburnside.com; Shen, Rey (MTO) <Rey.Shen@ontario.ca>; Akhtar, Usman (MTO) <Usman.Akhtar@ontario.ca>; Pilla, Angelo (MTO) <Angelo.Pilla@ontario.ca>; Diczki, Tarita (MTO) <Tarita.Diczki@ontario.ca>

Subject: FW: 44062-Agency-Notice of Public Information Centre MCEA South East Stayner Sanitary Servicing, Township of Clearview

CAUTION: This email originated from outside of the Clearview email system. DO NOT open attachments or click links you were not specifically expecting, even from known senders.

Hi Jennifer / Mike:

MTO has reviewed this Notice of PIC, including the attached materials, and while we have no concerns with the recommendation for a proposed new sanitary pumping station within the Manortown Homes draft plan of subdivision site, please confirm that there are no associated works proposed within Highway 26 ROW.

Thanks,

Peter Dorton

Senior Project Manager

Highway Corridor Management Section – Central Region

Ministry of Transportation

159 Sir William Hearst Avenue, 7th Floor

Toronto, ON M3M 0B7

Tel. (416) 235 - 4280

E-Mail: peter.dorton@ontario.ca

Web: www.mto.gov.on.ca/english/engineering/management/corridor

Sylvia Waters

From: Deanna De Forest
Sent: Tuesday, July 21, 2020 2:53 PM
To: Minkin, Dan (MTCS); Joseph.Harvey@ontario.ca
Cc: karla.barboza@ontario.ca; Mike Rawn; Jennifer Georgas; Sylvia Waters
Subject: RE: Notice of Public Information Centre MCEA South East Stayner Sanitary Servicing, Township of Clearview
Attachments: 2020-07-17_SouthEastStaynerSanitaryServicingMHSTCI-Ltr.pdf

Hello Dan,

In response to your recent email to Jennifer Georgas, Project Engineer for South East Stayner Sanitary Servicing Municipal Class Environmental Assessment, your letter and comments are noted and will become part of the project file. A Stage 1 Archaeological Assessment was completed for the project and has been submitted to the MHSTCI (PIF# P383-0150-2019). A Cultural Heritage Resource Assessment (CHRA) is currently being completed for the Environmental Assessment as part of the characterization of the environment and the evaluation of alternatives. An electronic copy of the CHRA report will be provided to your agency prior to the Notice of Completion, per your request. Regards,

Deanna

Deanna De Forest, B.Sc., E.P.
Senior Environmental Coordinator

R.J. Burnside & Associates Limited | www.rjburnside.com
Office: +1 800-265-9662 Direct: +1 705-797-4357

From: Harvey, Joseph (MHSTCI) <Joseph.Harvey@ontario.ca>
Sent: Friday, July 17, 2020 5:38 PM
To: Jennifer Georgas <Jennifer.Georgas@rjburnside.com>
Cc: Minkin, Dan (MHSTCI) <Dan.Minkin@ontario.ca>; Barboza, Karla (MHSTCI) <Karla.Barboza@ontario.ca>; Mike Rawn <mrawn@clearview.ca>; Sylvia Waters <Sylvia.Waters@rjburnside.com>
Subject: Notice of Public Information Centre MCEA South East Stayner Sanitary Servicing, Township of Clearview

Jennifer Georgas,

Please find attached MHSTCI's comments for the above referenced project. Contact Dan Minkin with any further questions or concerns.

Joseph Harvey
On behalf of

Dan Minkin
Heritage Planner
Heritage Planning Unit
Dan.Minkin@ontario.ca

July 17, 2020

EMAIL ONLY

Jennifer Georgas, P. Eng
Project Engineer
R.J. Burnside & Associates Limited
3 Ronell Crescent
Collingwood, ON L9Y 4J6
jennifer.georgas@rjburnside.com

MHSTCI File : 0011144
Proponent : The Township of Clearview
Subject : Notice of Public Information Centre – Municipal Class EA
Project : South East Stayner Sanitary Servicing
Location : The Township of Clearview

Dear Jennifer Georges:

Thank you for providing the Ministry of Heritage, Sport, Tourism and Culture Industries (MHSTCI) with the Notice of public information centre for the above-referenced project. MHSTCI's interest in this Environmental Assessment (EA) project relates to its mandate of conserving Ontario's cultural heritage, which includes:

- Archaeological resources, including land and marine;
- Built heritage resources, including bridges and monuments; and,
- Cultural heritage landscapes.

Under the EA process, the proponent is required to determine a project's potential impact on cultural heritage resources.

Project Summary

The Township of Clearview (Township) is initiating a Municipal Class Environmental Assessment (EA) to address the need for Sewage Collection to service the south east quadrant of Stayner. The Study will follow Schedule B of the Municipal Class Environmental Assessment (Municipal Engineers Association, October 2000, as amended in 2007, 2011, & 2015) process, which is an approved process under the Ontario Environmental Assessment Act.

Identifying Cultural Heritage Resources

While some cultural heritage resources may have already been formally identified, others may be identified through screening and evaluation. Indigenous communities may have knowledge that can contribute to the identification of cultural heritage resources, and we suggest that any engagement with Indigenous communities includes a discussion about known or potential cultural heritage resources that are of value to these communities. Municipal Heritage Committees, historical societies and other local heritage organizations may also have knowledge that contributes to the identification of cultural heritage resources.

Archaeological Resources

This EA project may impact archaeological resources and should be screened using the MHSTCI [Criteria for Evaluating Archaeological Potential](#) to determine if an archaeological assessment is needed. MHSTCI archaeological sites data are available at archaeology@ontario.ca. If the EA project area exhibits archaeological potential, then an archaeological assessment (AA) should be undertaken by an archaeologist licenced under the *OHA*, who is responsible for submitting the report directly to MHSTCI for review.

Built Heritage and Cultural Heritage Landscapes

The MHSTCI [Criteria for Evaluating Potential for Built Heritage Resources and Cultural Heritage Landscapes](#) should be completed to help determine whether this EA project may impact cultural heritage resources. If potential or known heritage resources exist, MHSTCI recommends that a Heritage Impact Assessment (HIA), prepared by a qualified consultant, should be completed to assess potential project impacts. Our Ministry's [Info Sheet #5: Heritage Impact Assessments and Conservation Plans](#) outlines the scope of HIAs. Please send the HIA to MHSTCI for review, and make it available to local organizations or individuals who have expressed interest in review.

Environmental Assessment Reporting

All technical cultural heritage studies and their recommendations are to be addressed and incorporated into EA projects. Please advise MHSTCI whether any technical cultural heritage studies will be completed for this EA project, and provide them to MHSTCI before issuing a Notice of Completion or commencing any work on the site. If screening has identified no known or potential cultural heritage resources, or no impacts to these resources, please include the completed checklists and supporting documentation in the EA report or file.

Thank you for consulting MHSTCI on this project and please continue to do so throughout the EA process. If you have any questions or require clarification, do not hesitate to contact Dan Minkin.

Sincerely,

Joseph Harvey
On behalf of

Dan Minkin
Heritage Planner
Heritage Planning Unit
Dan.Minkin@ontario.ca

Copied to: Mike Rawn, Director of Public Works, Clearview Township
Sylvia Waters, Technical Administrator, R.J. Burnside & Associates Limited

It is the sole responsibility of proponents to ensure that any information and documentation submitted as part of their EA report or file is accurate. MHSTCI makes no representation or warranty as to the completeness, accuracy or quality of the any checklists, reports or supporting documentation submitted as part of the EA process, and in no way shall MHSTCI be liable for any harm, damages, costs, expenses, losses, claims or actions that may result if any checklists, reports or supporting documents are discovered to be inaccurate, incomplete, misleading or fraudulent.

Please notify MHSTCI if archaeological resources are impacted by EA project work. All activities impacting archaeological resources must cease immediately, and a licensed archaeologist is required to carry out an archaeological assessment in accordance with the *Ontario Heritage Act* and the *Standards and Guidelines for Consultant Archaeologists*.

If human remains are encountered, all activities must cease immediately and the local police as well as the Registrar, Burials of the Ministry of Government and Consumer Services (416-326-8800) must be contacted. In situations where human remains are associated with archaeological resources, MHSTCI should also be notified to ensure that the site is not subject to unlicensed alterations which would be a contravention of the *Ontario Heritage Act*.